

## **WEBMAIL**

**IMPORTANT** ... before you can use the Webmail service you need to have an e-mail address established at your domain and a password. If you have not previously established an e-mail address at your domain then you need to decide on an email address name and send us a support ticket requesting a new email address. Then we will establish your new email address and give you a password.

Webmail is a free service that allows you to check your email messages from any place in the world that has a computer with Internet access.

### **Webmail login steps:**

1. Open a web browser.
2. In the address bar, enter <http://webmail.domain.com>
3. At webmail login page, enter your username and password (username is always the same name as your email address).

Here's an example, your name is Brad, your web site domain is [www.baseball.com](http://www.baseball.com) and you want to establish a new email address for your name. You must send us a support ticket requesting us to establish a new email address for [brad@baseball.com](mailto:brad@baseball.com). Then we will establish your new email address [brad@baseball.com](mailto:brad@baseball.com) and give you the password: score

### **Brad's Webmail login steps:**

1. Open a web browser.
2. In the address bar, enter <http://webmail.baseball.com>
3. At webmail login page, enter  
username: [brad@baseball.com](mailto:brad@baseball.com)  
and password: score