Webmail - Set Up Instructions

Webmail is a complimentary service allowing you to access your email messages from any location with internet access.

Please note: Before utilizing the Webmail service, you must have an established email address for your domain name, along with a password.

If you haven't created an email address at your domain yet, you need to decide on an email address name and submit a support ticket requesting a new email address. Once received, we will set up your new email address and provide you with a password.

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Here are the steps to log in to Webmail:

1. Launch a web browser.
2. Enter http://webmail.domain.com in the address bar. (bookmark it)
3. On the Webmail login page, input your username and password.
   (Note that the username is always identical to your email address)

For example, suppose your name is Brad, your website domain is www.baseball.com, and you wish to establish a new email address under your name.

You must send us a support ticket requesting the creation of a new email address for brad@baseball.com. Subsequently, we will set up your new email address (brad@baseball.com) and provide you with the password: "score".

Brad's Webmail login steps:

1. Open a web browser.
2. Enter http://webmail.baseball.com in the address bar.
3. On the Webmail login page, enter:
   - **Username**: brad@baseball.com
   - **Password**: score
4. Click on the "Log In" button.

5. Click on the "Mail" header link in the top left to see your inbox.