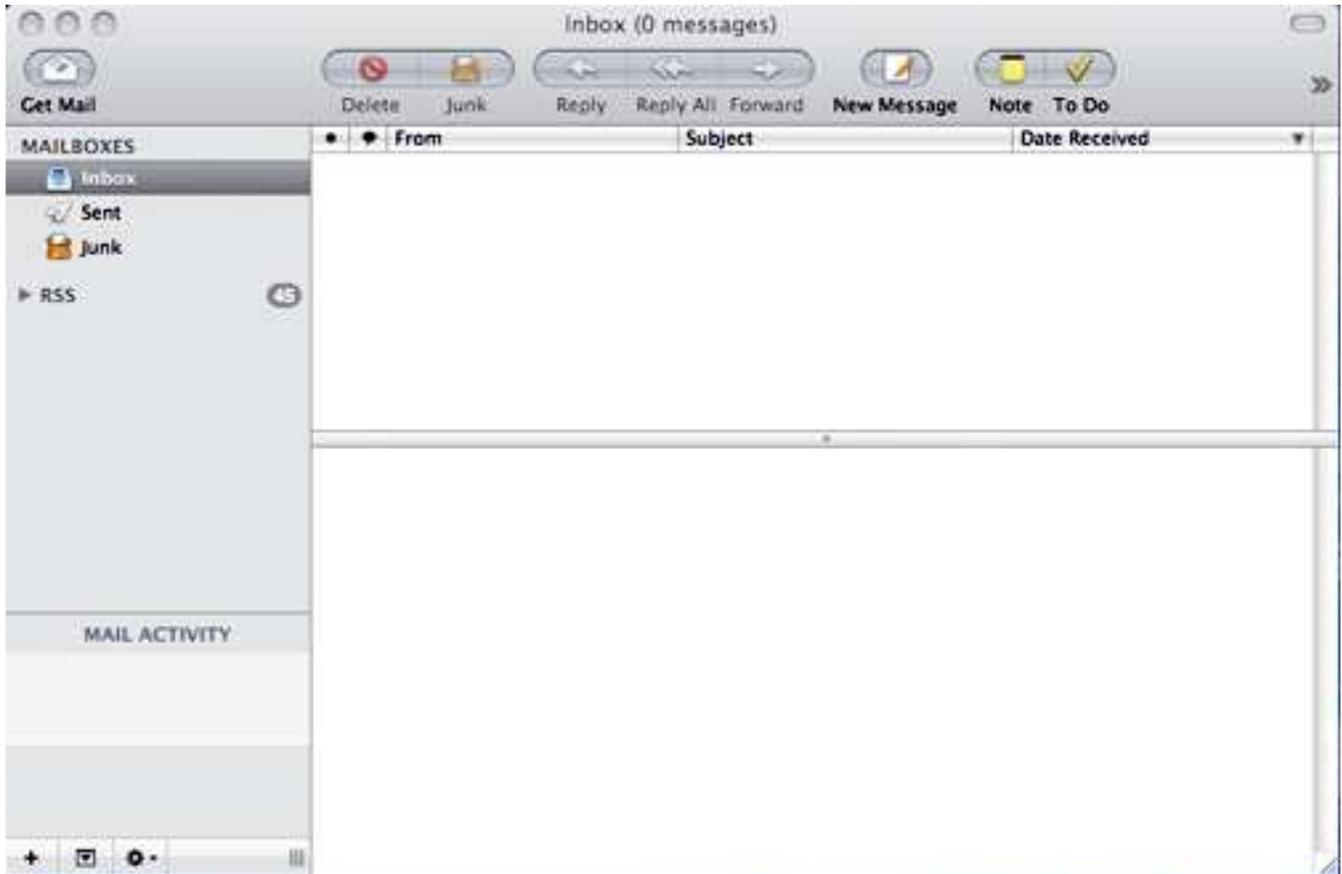
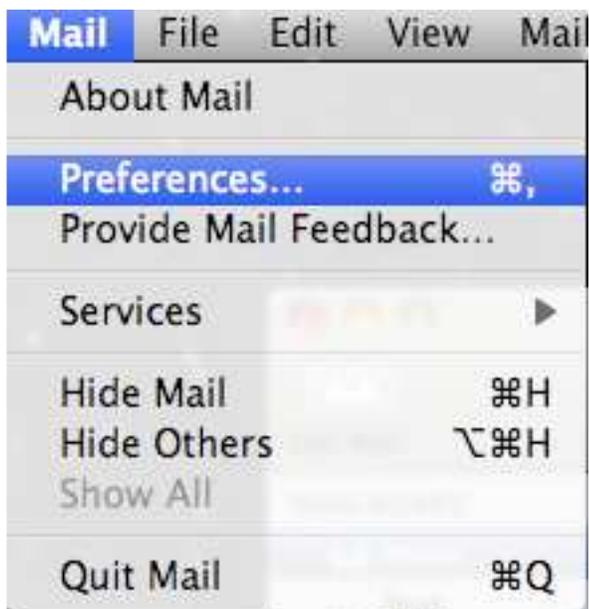


How do I set up Mac Mail to check my email?

- Go to **Applications**.
- Open **Mail**.



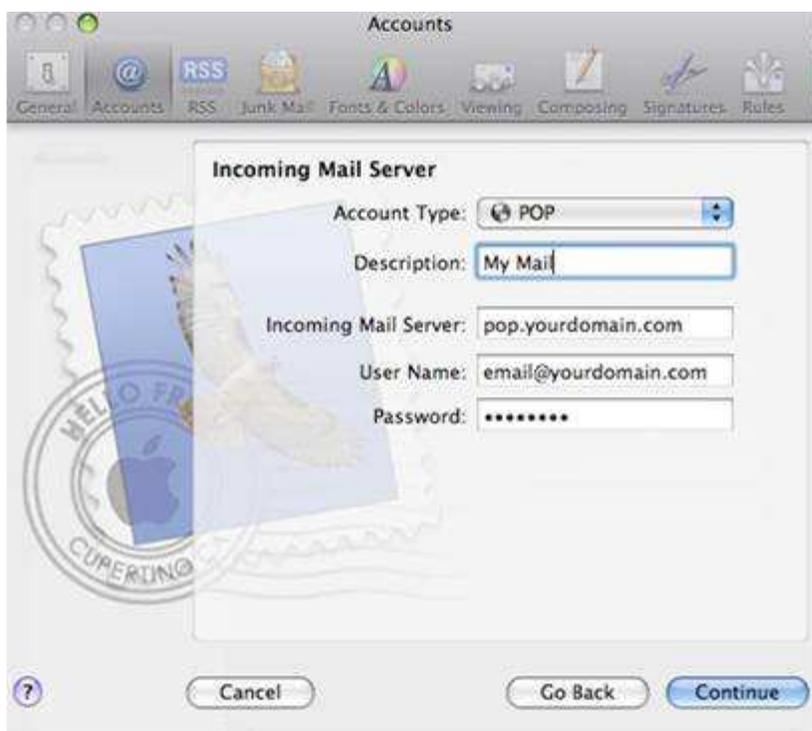
From the menu bar, click **Mail**, then **Preferences**.



- While in **Accounts**, click the "+" **button** to create an account.



- Enter your Full Name, Email address (where yourdomain.com is your registered domain name hosted at Clear Imaging) and Password. Then click **Continue**.



- Enter the following information for POP (where yourdomain.com is your registered domain name hosted at Netfirms):
 - **Incoming mail server:** mail.yourdomain.com.
 - **User Name:** email@yourdomain.com.
 - **Password:** Your email password.
- Click **Continue**.



- Enter the following information for SMTP (where yourdomain.com is your registered domain name hosted at Clear Imaging): e.g. **mail.yourdomain.com**



- Click **Continue**.
- The last page will outline your Account Summary. Click **Create**.

You will then return to the Accounts Window. You may close this window as mail is currently being downloaded to your MacMail. By clicking your inbox, you will see any new mail that has been downloaded or click **Get Mail**.

Note: If you have trouble sending email out, try to change the SMTP port number to **587** and choose **Authentication** setting as follows:

1. Click **Accounts**.
2. In the Outgoing Mail Server (SMTP) section, click **mail.yourdomain.com**.
3. A pull-down menu will appear. Click Edit **Server List**.
4. Highlight smtp.yourdomain.com from the Accounts list and the change the Server port to **587**.
5. From the Authentication area, click the arrow and click **Password**.
6. In the Username field, enter your email address. In the Password field, enter your email password.